

MV Hospital Employment Opportunities — last updated 11/01/2008

Dept	Position	Hrs/ Week	Term	Required	Preferred	Status
Dental Clinic	Dental Clerk	20 hours	Regular	Excellent Customer Service / telephone skills; Billing / registration experience. Team player, able to multi-task.	Experience in Dental office preferred.	Exempt
Environmental Services	Housekeeper		Per Diem	Must be able to read and speak English.	Prior institutional house-keeping experience	SEIU
Environmental Services	Housekeeper	37.5	Temporary	Self motivated, must be able to read, speak and understand English	Prior institutional house-keeping experience	SEIU
Environmental Services	Parking Attendant	TBD	Per Diem	Read, write, speak and understand English. Good people skills. Self motivated.		SEIU
Food & Nutrition	Cook	32	Regular	ServSafe Certified. Previous years of cooking experience.	Prior hospital cooking experience	SEIU
Food & Nutrition	Cook	40	Regular	ServSafe Certified. Previous years of cooking experience.	Prior hospital cooking experience	SEIU
Food & Nutrition	Dietary Aide		Per Diem	High School Education, Customer Service Oriented, Read and Speak some English	Prior Dietary experience	SEIU
Food & Nutrition	Cafeteria Aide	40	Temporary (Covering LOA)	High School Education, Good Customer Service skills, Cash Register Skills.	Prior cafeteria experience.	SEIU
Physician Practice (CWH)	RN, Office	24 (over 4-5 days)	Regular	Mass License. Prior Office RN experience. Energetic with excellent multi-tasking skills.	OB/GYN office experience.	Exempt
Physician Practice (CWH)	Receptionist	24 (over 4-5 days)	Regular	Excellent customer service/ telephone skills. Knowledge of Windows Office Programs. Attention to detail essential. Energetic with excellent multi-tasking skills.	Meditech experience. Prior Physician Practice experience	Exempt